

BYLAWS OF THE

MASSACHUSETTS ASSOCIATION OF

CAMPUS LAW ENFORCEMENT

ADMINISTRATORS

ARTICLE I - NAME

The name of this organization shall be the “Massachusetts Association of Campus Law Enforcement Administrators,” hereinafter referred to as the “Association.”

ARTICLE II - DURATION

The duration of the Association shall be unlimited.

ARTICLE III - PURPOSES

The purposes of the Association are as follows:

1. To promote the common interest in the administration of law enforcement programs including the operation and development of life safety and property protection programs on campuses of educational institutions, as a non-profit organization.
2. To promote professional ideals and standards so as to better serve the educational objectives of educational institutions.
3. To legislate in monthly meetings, through bylaws or by resolution upon any subject of general concern to the members.
4. To schedule, plan and conduct regional meetings of the Association for the discussion of matters of common concern and to enhance professional knowledge and skills of its members.

ARTICLE IV - MEMBERSHIP

Section 1. Eligibility

a. PRIMARY MEMBERSHIP

Primary membership in the Association is available to the chief executive officer of any proprietary law enforcement, public safety, or security agency of any educational institution in Massachusetts.

Primary members are eligible to vote on matters before the Association and to serve as chairperson and/or committee member of all Association committees instituted by the Association.

b. ASSOCIATE MEMBERSHIP

Associate membership in the Association is available to one subordinate administrator per agency, upon nomination by the primary member of the Association.

Associate members are eligible to vote on matters before the Association and to serve as chairperson and/or committee member of all Association committees instituted by the Association.

c. AFFILIATE MEMBERSHIP

Affiliate membership in the Association is available to any campus law enforcement, public safety, or security administrator not otherwise entitled to primary or associate membership. Affiliate membership also extends to representatives of agencies that are located outside of Massachusetts.

Affiliate members have no voting rights within the Association, except those members who were previously granted voting rights prior to February 5, 2002. Affiliate members may serve as members of any committee instituted by the Association.

d. SUPPORTING MEMBERSHIP

A supporting member is one who by reason of vocational, professional, or business interest, shares in the concerns and objectives of the Association and desires to demonstrate such support by membership. Such supporting members may include members of any federal, state or local police agency or faculty members or instructors in Law Enforcement, Police Administration, Criminal Justice or similar academic programs.

Such supporting members will be non-voting members of the Association. Supporting members may serve as members of any committee instituted by the Association.

e. HONORARY MEMBERSHIP

Retired members of the Association are automatically entitled to honorary membership in the Association. Other proposed honorary members may be nominated by any Association member and confirmed through the legislative action of a simple majority of the members present at a regular business meeting.

Honorary members are not eligible to vote on Association matters. Such members may serve on any committee(s) instituted by the Association.

Section 2. Annual Dues

The annual dues of the members of this Association are as follows:

Primary Membership	\$100.00
Associate Membership	\$ 75.00
Affiliate Membership	\$100.00
Supporting Membership	\$150.00
Honorary/Retired Membership	\$ 0.00

ARTICLE V - ORGANIZATION

Section 1. Officers

The officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer. The terms of all officers shall be one year. All officers' terms shall run from the dates of the May meetings.

Officers whose terms have expired shall be elected by a majority vote of the voting members present at the May business meeting of the Association. All officers must be primary members in good standing who have been members of the Association for at least one year.

Section 2. Duties of Officers

a. President

1. Powers and Duties:

- a. shall be the chief executive officer of the Association.
- b. shall be a member of and chairperson of the Board of Directors.
- c. shall preside at the meetings of the Association and at all meetings of the Board of Directors.
- d. shall have the authority to appoint all committees of the Association and shall serve as an ex officio member of each committee so appointed.
- e. shall appoint replacements for the offices vacated prior to the expiration of the elected term, such

replacements to complete the unexpired term of that office.

b. Vice President

1. Powers and Duties:

- a. shall occupy the office and assume the function of President in the absence of the President.
- b. shall be a member of the Board of Directors.

c. Secretary

1. Duties and Responsibilities:

- a. shall give notice of all meetings of the Association and of the Board of Directors.
- b. shall keep a record of minutes of such meetings.
- c. shall be responsible for the records of the Association and for conducting correspondence of the Association under the direction of the President.
- d. shall be a member of the Board of Directors.

d. Treasurer

1. Duties and Responsibilities:

- a. shall collect all dues and other monies owed to the Association.
- b. shall dispense all funds for expenditures incurred as a result of programs and activities duly authorized by the Association.
- c. shall be a member of the Board of Directors.

Section 4. Board of Directors

a. Composition

1. The Board of Directors (or “Executive Board”) shall consist of the President, Vice President, Secretary, and Treasurer.
2. The day-to-day business of the Association shall be carried on by the President, assisted and counseled by the Board of Directors.

b. Powers and Duties:

1. shall rule on questions of policy which arise between meetings.
2. May authorize the President and Treasurer to make emergency expenditures between business meetings of the Association.
3. by a two-thirds vote, may remove an officer from his office for cause.

Section 5. Elections

Each primary and associate member shall have one vote to cast for each officer to be elected. Candidates receiving the highest number of votes for each office shall be declared elected. In the event of a tie vote, run-off elections will be held.

ARTICLE VI - FINANCES

Section 1. Funds of the Association

All income from membership dues or other sources shall be available to pay the expenses of the Association as provided for in the bylaws of the Association. The Association is not organized for profit or organized to engage in any activity ordinarily carried on for profit. No Association funds shall inure to the benefit of any private individual. Funds above the ordinary operation expenses of the Association may be placed in an interest-bearing account.

Section 2. Audits

The Board of Directors shall provide for all fiscal arrangements and an annual audit of all Association funds.

ARTICLE VII - AMENDMENTS

These bylaws may be amended or suspended by a two-thirds vote of the members of the Association present and voting at a regular meeting

ARTICLE VIII - STATEMENTS OF POLICY

All releases and statement of any information concerning the policy of the Association shall be issued by the president of the Association or his/her designee.

ARTICLE IX - ORDER OF BUSINESS

The order of business for all meetings of the Association shall be:

1. Acceptance of the minutes of the previous meeting
2. President's Report
3. Vice President's Report
4. Treasurer's Report
5. Secretary's Report
6. Reports of Standing Committees
7. Old Business
8. New Business
9. Good of the Association
10. Adjournment

ARTICLE X - DISSOLUTION

The Association shall use its funds only to accomplish the objectives and purposes specified in these bylaws and no part of said funds shall be used or be distributed to members of the Association. On dissolution of the Association, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, education, scientific or philanthropic organizations to be selected by the Board of Directors.

